



Butte Falls School District #91

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**OFFICIAL MINUTES OF SCHOOL BOARD MEETING
MONDAY JANUARY 14, 2019**

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday January 14, 2019 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.

ROLL CALL: Stephanie Pitts, Steve Nelson, Dan Murphy, Mark Carlton. Absent: Aaron Worman

ADMINISTRATION: Dr. Phil Long, Dianne Gorman

SECRETARY: Julie Freeman

PUBLIC: Mardell Smith, Roni Burg

CALL TO ORDER: Board Chair Stephanie Pitts called the meeting to order at 6:00 p.m.

PLEDGE OF THE ALLEGIANCE: Mrs. Pitts led the Pledge of the Allegiance.

APPROVE AGENDA: Mr. Carlton made a motion to approve the agenda. Mr. Murphy seconded. 4 aye votes, 0 opposed.

**CONSENT AGENDA/
MINUTES:** Mr. Murphy made a motion to approve the minutes of the December 17, 2018. Mr. Nelson seconded. 4 aye votes, 0 opposed.

**SUPERINTENDENT
UPDATES:** **School Board Recognition Month** - Dr. Long presented board members with a certificate of appreciation and with colleagues read aloud the proclamation from the office of the governor. Dr. Long thanked the board for their service to the district and community. Mrs. Burg presented a thank you to the board members and shared her appreciation for their service from all of the certified staff.

Division 22 Assurance Report to the Community - Dr. Long reported to the board that while the district complies with the fifty- five Division 22 Standards in its operational practices, there are two areas where the District must complete specific plans to fully comply with all Standards. He stated that Standards requiring School Board Policy Updates and Standards Requiring Scheduled Fiscal Investments would be reviewed and presented action steps for both areas. Policy updates will be reviewed over the next six months and the District budget will include funding for Social Studies curriculum and for other core content areas. Dr. Long read the Division 22 report to the board and stated that the report would be posted on the school website, www.buttefalls.k12.or.us. Dr. Long

stated they would continue to work in a small group on policies, and asked if another member would be interested in replacing Mrs. Misfeldt's place. Mr. Carlton volunteered. Dr. Long stated that the group would be meeting on a monthly basis.

Enrollment - Dr. Long shared the end of December enrollment numbers as of December 31, 2018 as 219 students. He stated that the district budget was built on 215 students. Dr. Long shared that he would be working on a new marketing plan that would reflect the many positive changes that have taken place within the district. He also shared a pleasant front-page article about the N.R.C. and all the hard work that was being done there.

Seismic Project - Dr. Long reported that the Seismic Project was basically complete and he was in the process of collecting the final paperwork and submitting the final reimbursement. He stated that there were a few projects in the gym that will be completed in the summer months. Dr. Long shared a plaque that included board members names and stated that it would be affixed in the high school building, as part of the project requirements.

Governor's 180 School Day Committee - Dr. Long shared that he would be serving on a short-term committee developing a plan regarding the 180 school day plan representing small schools and charter schools.

REVIEW OF
PAYMENTS:

Board members reviewed the expenditure report and asked for clarification on various expenditures. Dr. Long and Mrs. Freeman provided answers.

FINANCIAL
SUMMARY:

Mrs. Aiken was unable to attend the board meeting, but provided a financial statement and memorandum of December fiscal activity.

CHARTER SCHOOL/
STAFFING UPDATE:

Mrs. Gorman gave a full report on the events, clubs and activities that are going on with Butte Falls School District. Mrs. Pitts asked if there had been a follow up on the eligibility requirements of both B.F.C.S. and C.L.C.A. Mrs. Gorman stated that she did check into it and that both schools were using the same eligibility requirements.

BUTTE FALLS
CHARTER SCHOOL/
NATURAL RESOURCE
CENTER:

Mr. Mathas was unable to attend the meeting and Dr. Long presented a short report on updates of the N.R.C. He shared that Mr. Mathas was working hard on zoning issues, grant writing and plans for the county. He stated that a goal was to look for hiring a temporary person to help do work on the houses during the months of March, April and May.

ESSA/SITE
COUNCIL/PARENT
INVOLVEMENT:

Mrs. Freeman had no new updates at this time. Mrs. Pitts shared that the Parent Involvement group were meeting soon to discuss details of the upcoming annual student variety show.

BUTTE FALLS
COMMUNITY
SCHOOL
PARTNERSHIP:

Mr. Murphy reported that the Butte Falls Community/School Partnership had hired a new pre-school teacher.

PUBLIC COMMENT: Mardell asked if the 180 day school year proposal was a year round model. Dr. Long stated that was not and explained in more detail of the concept of the 180 school day model.

OLD BUSINESS: none

NEW BUSINESS: **Superintendent and Board Evaluations** - Mrs. Pitts requested that the board meet to re-visit goals of the district and put together a strategic plan. She stated she would like to see a one, three and five year plan for the district. After discussion the board agreed to use the time spent for the evaluation process to focus on goal setting and planning for the district. Dr. Long suggested having a work session sometime in March.

PACE Benefits: Dr. Long explained the PACE Jointer Agreement to the board. Mr. Nelson made a motion to adopt the Jointer Trust Agreement. Mr. Murphy seconded. 4 aye votes, 0 opposed.

State Report Card: Dr. Long shared the new format of the State Report Cards and walked the board through both the district and school report cards. The board had the opportunity to ask questions about the various aspects of the report cards.

Resolution 19-05/In Support of Education Funding to the Level Recommended by the Quality Education Model: Mrs. Pitts read the resolution aloud to the board, and allowed time for discussion. Mr. Murphy made a motion to adopt Resolution 19-05. Mr. Nelson seconded. 4 aye votes, 0 opposed.

**PERSONNEL/
NEW HIRES:**

- Resignation - L.A. Teacher - Jenie Skoy - Dr. Long - ACTION
- Retirement - Sped Teacher - Larry Wetjen - Dr. Long - ACTION
- Hire: Softball Coach - Darwin Moore - Dr. Long - ACTION motion:
- Hire: Softball Coach Assistant - Kayla White - Dr. Long - ACTION motion:
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Mr. Murphy made a motion to the resignation, retirement and hires. Mrs. Gorman asked when the resignation and retirement dates were for Mr. Wetjen and Ms. Skoy. Dr. Long stated that Ms. Skoy's resignation was effective December 31, 2018 and Mr. Wetjen's retirement would be June 30, 2019. Mr. Nelson seconded. 4 aye votes, 0 opposed.

**COMMENTS
FROM THE
BOARD:**

Mrs. Pitts: none

Mr. Nelson: none

Mr. Murphy: Mr. Murphy asked if there could be a spot for guests at the beginning of the meetings. Dr. Long stated that we would add a placeholder for guests on the next agenda.

ADJOURNMENT: With no further business the regular meeting was adjourned at 7:56.

Board Chair

Board Secretary

Date

Date